

**SAGCOT CETRE LIMITED**



**INVITATION FOR QUOTATIONS**

**FOR**

**INSTALLATION OF THE DRIP IRRIGATION SYSTEMS AT  
FIVE DEMO PLOTS IN IRINGA DISCRICT COUNCIL AND  
MVOMERO DISCTRICT COUNCIL**

**RFP NO: SCL/2023/NC/21**

**ISSUED ON: MAY 11, 2023**

**DAR ES SALAAM, TANZANIA**

**MAY, 2023**

## **SECTION I: INVITATION FOR QUOTATIONS**

# SAGCOT CETRE LIMITED



## INVITATION FOR QUOTATIONS

FOR

### INSTALLATION OF THE DRIP IRRIGATION SYSTEMS AT FIVE DEMO PLOTS IN IRINGA DISCRICT COUNCIL AND MVOMERO DISCTRICK COUNCIL

IFQ NO: SCL/2023/NC/21

Date: May 12, 2023

1. The SAGCOT Centre Limited (SCL) has set aside funds for her program activities during the financial year 2023. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for which this IFQ is issued.
2. You are hereby invited to submit your priced quotation for **Installation of the Drip Irrigation Systems at Five Demo Plots in Iringa District Council and Mvomero District Council** as described in the Statement of Requirement (SoR) and Prices as detailed in Section II.
3. All quotations in one original plus two copies, properly filled in, and enclosed in plain envelopes marked "*Quotation No. SCL/2023/NC/21 for 'Installation of the Drip Irrigation Systems at Five Demo Plots in Iringa District Council and Mvomero District Council'*", must be delivered to the address of the: **Chief Executive Officer, SAGCOT Centre Limited, Ikon Building, P.O. Box 80945 Dar es Salaam.**
4. Deadline for submission will be on Wednesday May 17, 2023 at 11:00 hours local time. Quotations will be opened promptly thereafter in public and in the presence of tenderers representatives who choose to attend in the opening at the SAGCOT Centre Limited, 5<sup>th</sup> Floor, Ikon Building, Masaki, Dar es Salaam, Tanzania.

5. Late, partial and electronic quotations, and quotations not opened at the quotation opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**CHIEF EXECUTIVE OFFICER  
SAGCOT CENTRE LIMITED  
P.O. BOX 80945  
DAR ES SALAAM, TANZANIA**

**SECTION II: STATEMENT OF REQUIREMENTS  
AND SCHEDULE OF PRICES**

### 1) INSTALLATION OF THE DRIP IRRIGATION SYSTEMS

S/No	Description of the Activity/Service	Unit of measure	Quantity / Scope	Rate (Tshs)	Amount in Tshs
1	Installation of the Drip Irrigation Systems	Ea	5		
2					
3					
4					
5					
<b>Total Amount for the Services excluding VAT</b>					
<b>Add VAT</b>					
<b>Total Amount for the Services including VAT</b>					

### 1) STATEMENT OF REQUIREMENTS

It is the intent of this IFQ to secure competitive quotations to select a professional company to perform Installation of the Drip Irrigation System at Five Demo Farms in Iringa District Council and Mvomero District Council:

**Note:**

- ✚ Tenderers are encouraged to visit the SCL Offices for more information and as where services will be provided as arranged by the PE.

## SECTION III: INSTRUCTIONS TO TENDERERS

1. The site will be at the five demo farms located in Iringa District and Mvomero District where programs for the Client are carried out and Services should be completed within 1 month after the acceptance of the quotation no. SCL/2023/NC/21 and contract is signed.
2. Tenderer (SP) shall attach the following documents to its quotation:
  - 2.1 A duly completed and signed priced quotation as per the Statement of Requirements and Schedule of Prices;
  - 2.2 A valid Business License;
  - 2.3 A valid VAT and TIN certificate;
  - 2.4 A list of recent performed contracts of similar nature minimum of three (3) clients including the names and addresses of the Clients for verification;
  - 2.5 Tender Securing Declaration;
  - 2.6 A duly Notarized Power of Attorney; and
  - 2.7 Form of Integrity in Section IX dully filled and signed.
3. Tender price:
  - 3.1 The contract shall be for scope of services described in **Section II**.
  - 3.2 Corrections, if any shall be made by crossing out, initialing, dating and rewriting.
  - 3.3 All duties, taxes and other levies payable by the **Tenderer** under the contract shall be included in the total price.
  - 3.4 The rates quoted by the Tenderer shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - 3.5 The prices should be quoted in Tanzania Shillings.
4. The Tenderer shall complete the Quotation Submission Form which is attached as **Section VIII**. The Quotation Submission Form must be completed without any alterations to its format and no substitute shall be accepted.
5. The payment will be made in TANZANIAN SHILLING.
6. Quotation shall remain valid for a period of not less than thirty (30) days after the deadline for submission.
7. Alternative quotations are: **"NOT APPLICABLE"**
8. If Alternative quotations are applicable Tenderer wishing to offer technical alternatives to the requirements of the quotation documents

- must also submit a quotation that complies with the requirements of the quotation documents, including the basic technical design as indicated in the specifications. In addition to submitting the basic quotation, the Tenderer shall provide all information necessary for a complete evaluation of the alternative by the PE, including technical specifications, breakdown of prices, and other relevant details. Only the technical alternatives, if any, of the lowest evaluated Tenderer conforming to the basic technical requirements shall be considered by the PE.
9. The quotation shall be completed and signed by an authorized representative of the Tenderer. For this case a, duly Notarized Power of Attorney must be submitted together with this quotation.
  10. The PE will evaluate and compare the quotations in the following manner:
    - 11.1 Preliminary Examination: to determine substantially responsive quotations i.e. which are properly signed and conform to the terms and conditions and specifications.
    - 11.2 Quotations determined to be substantially responsive will be checked for any arithmetic errors. In case of any arithmetical discrepancy between the unit rate and amount quoted, then the unit rate shall prevail both for the evaluation of quotation and for subsequent contract agreement.
    - 11.3 Comparison of quotations: in evaluating the quotations, the evaluation committee will determine for each quotation the evaluated quotation price by adjusting the quotation prices as follows:
      - 11.3.1 making any correction for errors;
      - 11.3.2 making appropriate adjustment for any other acceptable variations, deviations or omission; and
      - 11.3.3 making appropriate adjustments to reflect discounts for the award or other price modifications offered.
  11. The PE will award the contract to the Tenderer whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated quotation price.
  12. The PE reserves the right at the time of contract award to increase or decrease up to fifteen percent (15%) of the quantity of services originally specified in the scope of services for each lot without any change in unit

price or other terms of conditions and this shall be reflected in the form of contract.

13. Notwithstanding the above, the **PE** reserves the right to accept any quotations and reject all quotations at any time prior to the award of contract.
14. The Tenderer whose bid is accepted will be notified for the award of contract by the **PE** prior to expiration of the quotation validity period. *[The PO including all conditions and terms of payments should be furnished to the tenderer with this invitation for quotations]*
15. Tenderers have the right to seek for review of procurement decisions.

## SECTION IV: PURCHASE ORDER (PO)

*[Insert Full Name of Procuring Entity (PE)]*

*[Logo]*

*[Insert the Address of the PE]*

# **Purchase Order for Procurement of Non-Consultancy Services**

**Quotation No:** *[Insert quotation Number]*

*[Insert Description of Services]*

*[Insert Name and Address of Supplier]*

To: *[Insert Name and Address of Supplier]*

Your quotation reference *[reference number]* dated *[date of quotation]* is accepted and you are required to provide services as detailed on the attached Schedule of Requirements and Prices against the terms and conditions contained in this Purchase Order (PO). This order is placed subject to the attached Special Conditions of Contract (SCC) and General Conditions of Contract (GCC) for PO, except where modified by the terms stated below.

**TERMS AND CONDITIONS OF THIS LOCAL PURCHASE ORDER:**

1. **Contract Sum:** The Contract Sum is *[state contract sum in TZS VAT inclusive or exclusive]*.
2. **Delivery Period:** The services are to be delivered within *[insert number]* days/weeks/months from the date of this PO.
3. **Delivery point:** The services are to be delivered to *[indicate physical address]*  
**Contact Person:** Notices, enquiries and documentation should be addressed to *[insert name and position of individual]* at *[insert address]*
4. **Payment to Service Provider:**  
Payment will be made within *[insert number]* days *[or state alternative agreed payment terms]* on completion of satisfactory performance of the contract. The following documentation must be supplied for payments to be made:
  - An original and two copies of an Invoice;
  - Acceptance certificate signed by a responsible person or committee for certifying satisfactory completion of the order/service];
  - Electronic Fiscal Device (EFD) receipt; and
  - *[List other documents required]*
5. The following documents form part of this Contract (PO):
  - Purchase Order (PO)
  - Letter of Acceptance
  - Quotation Submission Form
  - Special Conditions of Contract for PO
  - General Conditions of Contract for PO
  - Terms of Reference

## Schedule of Requirements and Prices

Item No.	<i>DESCRIPTION</i>	Unit of Measure	<i>QUANTITY</i>	Unit Price TZS.	Total Price TZS.	Warranty Period (Where applicable)
<b>Total Amount in TZS. (including VAT)</b>						

<p><b>For Purchaser:</b></p> <p>Signature:.....</p> <p>Name:.....</p> <p>Designation:.....</p> <p>Date:.....</p>
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<p><b>For Supplier:</b></p> <p>Signature:.....</p> <p>Name:.....</p> <p>Designation:.....</p> <p>Date:.....</p>
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SECTION V: GENERAL CONDITIONS OF CONTRACT FOR PO

**GCC 1: Contract Documents**

The Conditions of Contract and the Specifications form an integral part of the Contract Documents and they are to be read in conjunction with all other documents forming the Contract. In cases where there appears a conflict the priority of the documents shall be as stated in GCC 6.

**GCC 2: Definitions**

In these Conditions of Contract, the following expressions shall have the meanings assigned to them as hereunder:

**The Client** means the Procuring Entity procuring the services as named in the Contract.

**Service Provider** means the person or persons or firm whose quotation has been accepted by the Client.

**Service** means the Service to be provided in accordance with the contract.

**GCC 3: Instructions**

Instructions given by the Client shall be in writing or in electronic forms that provide record of the content of communication. If for any reason such instruction is given orally the **SP** shall comply with such instruction. Within a period of seven (7) **days**, the orally given instructions shall be confirmed in writing or in electronic forms that provide record of the content of communication.

**GCC 4: Language**

All notices, instructions, correspondence or any other written documentation concerning the contract shall be specified in the Special Conditions of Contract (**SCC**).

**GCC 5: Applicable Law**

The contract, its meaning, interpretation and execution shall be governed by the laws of the United Republic of Tanzania.

**GCC 6: Priority of Contract Documents**

The several documents forming the contract are to be taken as mutually explanatory of one another but in case of discrepancy the priority of the documents shall be as follows:

- i) Purchase Order;
- ii) Letter of Acceptance;
- iii) Quotation Submission Form;
- iv) Special Conditions of Contract;
- v) General Conditions of Contract;
- vi) Drawings if any;
- vii) Statement of Requirements and Schedule of Prices; and
- viii) Any other document forming part of the contract (ie. Negotiation minutes, Minutes of clarifications, anti-bribery memorandum).

**GCC 7: Execution of the Contract.**

The Service Provider (**SP**) shall provide all labour, tools, transport, materials and whatever is required for the provision of the services. The **SP** shall carry out the services in accordance with the requirements of the contract documents, and such additional instructions as may be issued from time to time.

**GCC 8: Sub-contracting**

The **SP** shall not sub-contract the whole or part of the work under this contract without prior written approval of the Client. Such approval shall not relieve the **SP** from any liability or obligation under the contract and the **SP** shall be responsible for default or negligence of any of the sub-contractor(s).

**GCC 9: Supervision of Services by Service Provider**

The **SP** shall execute the services with due diligence and comply with the standard of performance required by the Client so as to meet the specific requirements of quality, quantity and time frame. If at any time the Client observes laxity or serious departures from set norms, appropriate action(s) shall be taken by the **SP** to correct the situation.

**GCC 10: Inspection**

The Client or his authorized representative has the right to inspect the services and the **SP** shall provide reasonable assistance for the same as and when required by the Client.

**GCC 11: Rejected Services**

Services not in compliance with the requirements of the contract will be rejected. On the instruction of the Client, the **SP** shall at his own cost correct or re-execute such rejected Services to the full satisfaction of the Client.

**GCC 12: Insurances**

The **SP** shall provide, in the joint names of the Client and the **SP**, insurance cover for loss, or damage, theft and other related situation to Client's office, equipment, plant, and materials that may be caused by negligence of the staff of the **SP**. The **SP** shall also provide insurance cover for compensation of personal injury or death of the employee of the **SP** while they are at work.

**GCC 13: Liabilities of the Service Provider**

The **SP** shall keep the Client harmless against all claims arising from loss or damage to third parties. He shall fully indemnify the Client against any liability arising under the Employment and Workmen's Compensation ordinances or similar laws.

**GCC 14: Force Majeure**

14.1 Neither Party shall have any liability or be deemed to be in breach of the Contract for any delay or other failure in performance of its obligations under the Contract, if such delay or failure is a result of an event of Force Majeure.

14.2 Notwithstanding the provisions of GCC 22 and 23, the **SP** shall not be liable for liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

- 14.3 For purpose of this clause, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of a Party, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood, epidemics, or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent.
- 14.4 If a Party (hereinafter referred to as "the Affected Party") is or will be prevented from performing its substantial obligation under the contract by Force Majeure, it shall give a Notice to the other Party giving full particulars of the event and circumstance of Force Majeure and the reasons for the event of Force Majeure preventing the Affected Party from, or delay the Affected Party from performing its obligations under the Contract. The Notice shall be given within fourteen (14) days after the Affected Party becomes aware, or should have become aware, of the relevant event or circumstances constituting Force Majeure;
- 14.5 Upon completion of the event of Force Majeure and issuance Notice pursuant to GCC 14.4, the Affected Party must, as soon as reasonably practicable recommends the performance of its obligations under the contract. Where the Affected Party is the SP, the SP must provide a revised Program rescheduling the service to minimise the effect of the prevention or delay caused by the event of Force Majeure.
- 14.6 In the event of any loss or damage happening from any operation of the forces of nature against which the parties to the contract could not reasonably have foreseen, such a loss or damage shall be borne by both the Client and the SP.

**GCC 15: Quality of Service and Workmanship**

All services and workmanship shall be of the respective kind and quality as provided for in the contract and in accordance with the

Clients instructions and subjected to such tests as the Client may require.

**GCC 16: Access to Materials**

The **SP** shall identify all sources of materials required for works prior to the commencement of the services. The Client shall where required facilitate access to such sources. The **SP** shall not use materials designed under this contract without prior written authorization of the Client.

**GCC 17: Exit of Site**

Upon completion of the services the **SP** shall remove from the site all equipment, tools, surplus materials, and rubbish and shall have the site clean and in a condition satisfactory to the Client.

**GCC 18: Health and Safety and Protection of the Environment.**

The **SP** shall through the contract period have full regard for the health and safety of the working zone and all persons entitled to be on the site and to keep the site in an orderly state to avoid any danger to such persons.

The **SP** shall comply with all the existing environmental requirements and regulations as stipulated.

**GCC 19: Commencement and Completion of Service.**

The **SP** shall commence and complete the services within the time specified in the **SCC** or within an extended contract period if such extended time is allowed by the Client.

**GCC 20: Variation**

The Client may make any variation of the form, quality or quantity of the services and he shall have the authority to instruct the **SP** accordingly. Such variation(s) shall be through a Variation Order to the Contract. The Client shall determine the amount (if any) which in his opinion should be added to or deducted from the sum named in the contract in respect of any extra or additional work done or work omitted by such order. The amount so determined shall be based on the quotation unit rates or in case no unit rate is

applicable, such other rate as will be determined by the Client and agreed by the SP.

## **GCC 21: Payments**

### **21.1 Advance Payment**

An advance payment of the percentage specified in the SCC of contract value may be provided upon submission of acceptable collateral as specified in the SCC. This advance payment will be deducted in equal installments against each bill submitted by the SP, and shall be wholly recovered.

### **21.2 Interim Payments**

Payments will be made to the SP monthly after submission of an Invoice if the service provided is in compliance with the terms of the contract. With each Invoice, retention money of amount stated in the SCC will be withheld up to a maximum of 10% of contract price. Such retention money will be released within the period specified in the SCC.

The amount due to the SP under any Invoice shall be paid by the Client to the Services Provider within the time specified in the SCC after submission of Invoice by the SP.

### **21.3 Final Payment**

The Final Invoice shall be effected within twenty eight (28) working days after the date of submission to Client, provided that all services, corrections and repairs, if any, have been executed to the satisfaction of the Client.

### **21.4 Delayed Payments**

If the Client fails to make payment within the time stated, the Client shall pay to the SP interest at the rate stated in the SCC.

### **21.5 Deductions to Payments**

The Client shall be entitled to deduct any sums, advances or debts recoverable from the SP to the Client from any sums payable by the Client to the SP under this contract provided that this provision shall not affect any other remedy by action at law or otherwise by

which the Client may be entitled to the recovery of any such moneys.

## **21.6 Payment to Workmen**

In case of failure of payment of wages or any other compensation due to the workmen and/or rental fees for equipment/ vehicle hire and material under this contract the Client shall be entitled to withhold payments from the **SP**. The Client shall make use of such withheld payments to pay the **SP**'s workmen, their wages or other compensation and/or outstanding rental fees and such payments shall be treated as the payment received from the Client by the **SP** under this contract.

### **GCC 22: Liquidated Damages**

If the **SP** fails to perform the services within the time stated in the contract or within any extended time allowed for by the Client the **SP** shall pay to the Client as Liquidated Damages at a rate of 0.1% of the Contract price per day to a maximum of 10% of contract price.

### **GCC 23: Settlement of Disputes**

23.1 In the event of any dispute arising out of this contract, either party shall issue a notice of dispute to settle the dispute amicably. The parties hereto shall, within twenty-eight (28) days from the notice date, use their best efforts to settle the dispute amicably through mutual consultations and negotiation. Any unsolved dispute may be referred by either party to an adjudicator nominated by the appointing Authority specified in SCC.

23.2 The Adjudicator stated in the **SCC** shall give a decision in writing or in electronic forms that provide record of the content of communication within twenty-eight (28) days of receipt of a notification of a dispute.

23.3 If either Party is dissatisfied with the Adjudicator's decision may, within days specified in the **SCC** refer the dispute for arbitration. If either party within the period mentioned in the **SCC** has not referred the matter for arbitration the decision shall become final and binding to the Parties.

- 23.4 Any dispute or difference in respect of which a notice of intention to commence arbitration has been given, in accordance with this GCC, shall be finally settled by arbitration. Arbitration may be commenced prior to or after rendering the services under the Contract.
- 23.5 The arbitration shall be conducted in accordance with the arbitration procedure published by the institution named in the place shown in the SCC.
- 23.6 Notwithstanding any reference to arbitration herein,
- (a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
  - (b) the Client shall pay the **SP** any monies due the **SP**.
- 23.7 The rate of the Adjudicator's fee and administrative costs of adjudication shall be borne equally by the Parties. The rates and costs shall be in accordance with the rules of the Appointing Authority. In conducting adjudication to its finality each party shall bear its costs and expenses incurred.
- 23.8 Should the Adjudicator resign or die, or should the Client and the **SP** agree that the Adjudicator is not functioning in accordance with the provisions of the Contract, a new Adjudicator will be appointed by the Appointing Authority.

**GCC 24: Termination of Contract**

- 24.1 If the **SP** fails to commence the services within the specified time or there are reasons to believe that he may not complete the services within the specified time or there are delays beyond the completion date or he fails to comply with any one of the contract conditions or he pays no attention to the instructions issued by the Client or he becomes bankrupt, the Client shall be entitled to terminate the contract and engage a new **SP** to provide the Service.
- 24.2 If the Client fails to pay the **SP** within 60 days of the date of the submission of claim by the **SP**, the **SP** may terminate the contract

- 24.3 If the Client determines, based on the reasonable evidence that the Contractor has engaged in corrupt, coercive, collusive, obstructive or fraudulent practices in competing for or in executing the Contract shall terminate the contract.
- 24.4 Notwithstanding the above, the Client may terminate the Contract for convenience.
- 24.5 If the Contract is terminated, the Contractor shall stop work immediately, make the Site safe and secure, and leave the Site as soon as reasonably possible.

**GCC 25: Payment if Contract Terminated**

If the contract is terminated, the **SP** shall be paid by the Client, in so far as such amounts or items shall not have already been covered by payments on account made to the **SP**, for all service provided prior to the date of termination at the rates and prices provided in the contract. Provided always that against any payments due from the Client under this GCC the Client shall be entitled to be credited with any outstanding balances due from the **SP** for advances in respect of plant/equipment/vehicles and materials and any sum previously paid by the Client to the **SP** in respect of the provision of the services.

**GCC 25: Assignment**

The **SP** shall not assign, in whole or in part, its obligations to perform under this Contract, except with the prior written consent of the Client.

**GCC 26: Notices**

31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or in electronic forms that provide record of the content of communication and confirmed in writing or in electronic forms that provide record of the content of communication to the other party's address specified in the Local Purchase Order (LPO).

31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

**GCC 27: Change of Laws and Regulations**

If after the date invitation to quotations, any law or regulation changed in United Republic of Tanzania (which shall be deemed to include any change in interpretation or application by competent authorities) that subsequently affects the duration of the contract and/or the contract price, then such duration and/or contract price shall be correspondingly increased or decreased, to the extent that the Contractor has thereby been affected in the performance of any of its obligations under the contract.

SECTION VI: SPECIAL CONDITIONS OF CONTRACT FOR PO

The following specific data for the Non-Consultant Services to be procured shall complement, supplement, or amend the provisions in the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions in the Special Conditions of Contract (SCC) shall prevail over those in the GCC.

SCC No.	GCC No.	Amendments of, and Supplement to, Clauses in the General Conditions of Contract
1	4.0	Language of the Contract: <b>ENGLISH</b>
2	19.0	Contract start date: <b>MAY 25, 2023.</b>
3	19.0	Time for completion is: <b>JUNE 20, 2023.</b>
4	21.1	Advance payment (if applicable) is: <b>NOT APPLICABLE.</b> Acceptable collateral shall be in the form of irrevocable bank guarantee from a reputable Bank of the same amount.
5	21.2	Percentage of retention money (if applicable): <b>NOT APPLICABLE.</b>  Such retention money will be released within <i>[insert period]</i> after the completion of the contract.  The amount due to the <b>SP</b> under any Invoice shall be paid by the Client to the Services Provider within 30 days after submission of Invoice by the <b>SP</b> .
6	21.4	If the Client fails to make payment within 30 days the Client shall pay to the <b>SP</b> interest at the rate 1%.
7	23.1	Appointing Authority for the Adjudicator: <b>PARTIES TO THE CONTRACT</b>
8	23.5	Arbitration institution shall be: <b>INSTITUTE OF ARBITRATION.</b>  Place for carrying out Arbitration: <b>DAR ES SALAAM, TANZANIA.</b>

## SECTION VII: DESCRIPTION OF SERVICES



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## **STATEMENT OF REQUIREMENT FOR INSTALLATION OF THE DRIP IRRIGATION SYSTEMS AT FIVE DEMO PLOTS IN IRINGA DISTRICT COUNCIL AND MVOMERO DISTRICT COUNCIL**

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### **Introduction and Background Information**

SCL in collaboration with IITA are jointly implementing a Climate Smart Agriculture (CSA) project. The general objective of the project is to promote CSA practices through demonstration of affordable CSA technologies at farming community level. SCL in collaboration with IITA have identified demo sites for this project. The demo sites will be used as learning sites for multiple farmer groups and other stakeholders in selected regions of Iringa, Morogoro and Lindi for mainland Tanzania, while other demo sites are implemented in Unguja for Zanzibar Islands. SCL is responsible to install drip irrigation systems on 5 acres in areas where IITA has installed the same drip irrigation systems. The reason for installing structures at the same sites is to maintain alignment of efforts among implementing partners i.e SCL and IITA and ensure efficiency in CSA technology dissemination.

### **Justification**

IITA has showcased effective CSA practices during the first phase of this project. In the second phase, the aim is to exhibit more productive and sustainable farming techniques, such as drip irrigation, to promote efficient water utilization in the farming areas. Since IITA has already established drip irrigation as a preliminary CSA demonstration at all the designated sites, it is now the opportune moment for SCL to begin setting up similar structures at both the IITA sites in Wangama village (Iringa DC) and Melela village (Mvomero DC). Drip irrigation is a proven water-efficient technology that most small-holder horticultural farmers can afford. This was evidenced in 2018 when SCL installed a drip irrigation system on three acres in Wangama village. By the end of 2022, three farmers from the same village had adopted the technology, installing drip irrigation on five acres around Wangama village. Based on this experience, SCL is convinced to add another three acres with drip irrigation to attract more farmers to participate.

### **Objective**

To facilitate the installation of an efficient drip irrigation system at designated demo sites in Iringa and Morogoro regions.

### **Scope of work**

1. Undertake a survey for suitable land for drip irrigation installation;
2. Develop drawings and designs for drip irrigation demo;

3. Develop drawings and designs for Screen house
4. Secure water source for drip irrigation;
5. Installation of a drip irrigation systems on five acres of demo farms each acre with size of 49,000 square meters. This involves the development of water intake from the main tank to allow water flow to the demo sites. Micro pipes will be connected to take water to the crop fields in droplet form for effective irrigation.
  - Drip 16.1 mm Internal Diameter, 15 mm wall thickness, spacing 0.3m, discharge rate 2.4 L/HR (*See Annex 1*)
6. Install a screen house of 15m (length) by 8 meters (width);
  - Screen House 8mtrs x 30mtrs,
  - three meters gutter height,
  - 200-micron UVA roof cover plastic,
  - 0.4mm insect net to cover wall side of the house,
  - galvanized poles and roof structure,
  - double door with an entry porch
7. Test water supply to the crop field to ensure water supply from the main tank is reaching demo field in an effective manner.
8. Ensure total functionality of the whole system.

### **Outputs**

1. Design and drawings showing farm layout for irrigation
2. Designs and drawings for Screen House
3. Functional drip irrigation systems on five demo plots
4. One screen house constructed and installed as per specifications
5. Functional water supply system to the demo farm fields

### **Implementation Arrangements**

An efficient drip irrigation system will be installed on the five-acre demo plots: 2 acres at Melela in Mvomero District Council and 3 acres at Wangama in Iringa District Council. SCL in collaboration with IITA have identified demo plots for this project.

### **Duration of the Assignment**

The assignment is expected to be carried out for the period of 30 days commencing from the date the contract is signed.

### **Service Provider's Qualifications Required**

SAGCOT Centre Ltd seeks a reputable vendor with proven extensive experience and a track record of at least three years in the installation of drip irrigation systems both micro irrigation and large systems. A vendor who is on the USAID recommended list is highly

preferred. The installation of drip irrigation system involves equipment settings, water systems settings, and flow testing. The Service Provider shall have people with adequate skills, expertise, and experience in drip irrigation system installation and Screen house construction.

### Reporting Requirement

The Service Provider will report to the Cluster Manager, Kilombero Cluster of SAGCOT Centre Limited.

### Payment Terms

25% upon signing of the contract and mobilization of resources by SP

45% Upon completion of survey for suitable land for drip irrigation installation, Develop drawings and designs for drip irrigation demo.

30% Upon completion of the assignment acceptable by SCL.

### Annex 1 (see next page)

#### SAMPLE OF HIGH-QUALITY DRIP IRRIGATION PIPES



## SECTION VIII: FORMS

*[insert letterhead paper of the Tenderer full postal address, and telephone, facsimile and telex numbers and cable address]*

## QUOTATION SUBMISSION FORM

To: *[insert full address of Procuring Entity (PE)]* ..... *[date]*

We offer to provide the *[insert description of service and Quotation No.]* in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of *[insert amount in words, figures and currency]*.

We also offer to complete the said services within a period of *[insert period]* that includes mobilization period.

This quotation and your written acceptance of it shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We agree to abide by this Quotation for the Validity Period specified in ITT 7, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We are not participating in more than one Quotation in this process, other than alternative offers in accordance with the Quotation Documents.

We declares that our quoted price did not involve agreement with other tenderers for the purpose of tender suppression.

We hereby confirm that this quotation complies with the conditions required by the Invitation for Quotations.

Authorized Signature: .....

Name and Title of Signatory: .....

Name of Tenderer: .....

## 2. Tender Securing Declaration

Date: *[insert date (as day, month and year)]*

Tender No.: *[insert number of tendering process]*

Alternative No.: *[insert identification No if this is a Tender for an alternative]*

To: *[insert complete name of Procuring Entity (PE)]*

We, the undersigned, declare that:

We understand that, according to your conditions, tenders must be supported by a Tender Securing Declaration.

We accept that we will automatically be suspended from being eligible for tendering in any contract with the Procuring Entity for the period of time to be determined by the Authority, if we are in breach of our obligation(s) under the tender conditions, because we:

- (a) have withdrawn or modified our Tender during the period of tender validity specified in the Form of Tender;
- (b) Disagreement to arithmetical correction made to the tender price; or
- (c) having been notified of the acceptance of our Tender by the Procuring Entity during the period of tender validity, (i) failure to sign the contract if required by Procuring Entity to do so or (ii) fail or refuse to furnish the Performance Security or to comply with any other condition precedent to signing the contract specified in the tendering documents.

We understand this Tender Securing Declaration shall expire if we are not the successful Tenderer, upon the earlier of (i) our receipt of your notification to us of the name of the successful Tenderer; or (ii) twenty-eight days after the expiration of our Tender.

Signed: *[insert signature of person whose name and capacity are shown]*

In the capacity of *[insert legal capacity of person signing the Tender Securing Declaration]*

Name: *[insert complete name of person signing the Tender Securing Declaration]*

Duly authorized to sign the tender for and on behalf of: *[insert complete name of Tenderer]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert date of signing]*

Corporate Seal (where appropriate)*[Insert Name of PE]*

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**STANDARD POWER OF ATTORNEY**

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TO ALL IT MAY CONCERN

THAT BY THIS POWER OF ATTORNEY given on the *[insert date, month and year]*,

WE the undersigned *[insert name of the company/donor]* of *[insert address of the company/donor]*, by virtue of authority conferred to us by the Board Resolution No. .... of ..... day of ..... *[insert year]*, do hereby ordain nominate and appoint *[insert name of donee]* of *[insert address of the donee]* to be our true lawful Attorney and Agent, with full power and authority, for us and in our names, and for our accounts and benefits, to do any, or all of the following acts, in the execution of tender No. *[insert tender number]* that is to say;

To act for the company and do any other thing or things incidental for *[insert tender Number]* of *[insert description of procurement]* for the *[insert name of the procuring entity]*;

**AND** provided always that this Power of Attorney shall not revoke or in any manner affect any future power of attorney given to any other person or persons for such other power or powers shall remain and be of the same force and affect as if this deed has not been executed.

**AND** we hereby undertake to ratify everything, which our Attorney or any substitute or substitutes or agent or agents appointed by him under this power on his behalf herein before contained shall do or purport to do in virtue of this Power of Attorney.

**SEALED** with the common seal of the said *[[insert name of the company]* and delivered in the presence of us this *[insert date]* day of *[insert month]* *[insert year]*.

**IN WITNESS** whereof we have signed this deed on this *[insert date]* day of *[insert month]* *[insert year]* at *[insert region]* for and on behalf of *[insert name of the company]* .....

**SEALED** and **DELIVERED** by the  
Common Seal of *[insert name of the donor/coy]* }  
This *[insert date, month and year]* }

.....  
**DONOR**

**BEFORE ME:**

.....  
**COMMISSIONER FOR OATHS**

[Insert logo]

**LETTER OF ACCEPTANCE**

..... [date]

To: [name and address of the Service Provider]

This is to notify you that your quotation dated [insert date] for provision of the [insert description of service and quotation number, as given in the quotation documents] for the Contract Price of [insert amount in words, figures and currency], as corrected and modified in accordance with the Instructions to Tenderers is hereby accepted.

We hereby confirming [insert name of the Appointing Authority] to be the appointing authority, to appoint the Adjudicator incase of any arisen disputes in accordance with GCC 23.1.

You are required to sign the Contract and commence the service within [insert period] from the date of signing the contract.

Authorized Signature: .....

Name and Title of Signatory: .....

Name of Client: .....

## **SECTION IX: INTEGRITY**

**UNDERTAKING BY SERVICE PROVIDER ON ANTI - BRIBERY POLICY/  
CODE OF CONDUCT AND COMPLIANCE PROGRAMME**

We, [*insert name of the service provider*], place importance on competitive tendering taking place on a basis that is free, fair, competitive and not open to abuse. We are pleased to confirm that we will not offer or facilitate, directly or indirectly, any improper inducement or reward to any public officer, their relations or business associates, in connection with this quotation, or in the subsequent performance of the contract if it is successful.

We have an Anti-Bribery Policy/ Code of Conduct and a Compliance Program which includes all reasonable steps necessary to assure that the No-bribery commitment given in this statement will be complied with by our management and employees as well as by all third parties working with us on the public sector projects or contract including agents, consultants, consortium partners, sub-contractors and service providers. Copies of our Anti- Bribery Policy/Code Conduct and Compliance Program are attached.

\_\_\_\_\_  
*(Name of the Authorized Person)*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Company stamp/seal*